



Work Study Learning Partner/Tutor - Elementary through High School Role Description

Believe in the dream and come weave dreams with us!

Work Study Students should be mission driven, goal-oriented team players who embrace a challenge with a positive attitude and an eagerness to learn from a nationally recognized non-profit. They should be engaging, reliable, and genuinely interested in IHDF's mission of supporting youth success!

PURPOSE:

Work Study Learning Partners/Tutors are school-based, academic-focused mentors assigned to a program site for one semester or longer. They are assigned to work with youth at least one day a week; elementary and middle school assignments are typically after school from approximately 3-6 pm during the fall and spring semesters. Summer semester hours vary between 10 am and 3 pm.

Work Study students who are assigned to high school cohorts for 3 hour increments between 10 am and 3 pm (Boulder sites) and from 3:30-6 pm (Longmont and Carbon Valley/Frederick sites) during the fall and spring semesters. Summer semester focuses primarily on credit recovery from 10 am-3 pm.

Work Study Learning Partners/Tutors support a cohort of students under the direct supervision of the Program Director and their team with academic tutoring and SEL (social-emotional learning). The Program Director can ask students to provide one-on-one support to an assigned student, or a small group of students. Depending on the program site and students' needs, support is provided virtual/online and/or hybrid. Work Study students are expected to act as positive and stable role models for Dreamer Scholars.

Program sites are located in the cities of Boulder, Lafayette, Longmont, and Carbon Valley/Frederick.

OUR MISSION: To partner with youth and their families as they successfully navigate school, college, and career by providing a holistic academic, social, and emotional program from elementary school through college, along with postsecondary tuition assistance.

OUR VISION: Our dream is a world where every child has equitable access to the educational and career opportunities that will ignite their innate potential.

TASKS & RESPONSIBILITIES:

- Initiate engagement with Dreamer Scholars and participate in daily program activities and curriculum
- Develop genuine relationships with youth and discover their talents and interests
- Support and/or lead students with age-appropriate activities and lessons focused on SEL, social justice and cultural pride, literacy/reading, math, science, and other school subject areas
- With additional training and screening, may be tasked to supervise and transport students to off-site activities and programs. Encourage Dreamer Scholars with their postsecondary and career goals
- Act as positive, stable, and reliable role models as school based mentors

QUALIFICATIONS:

- At least 18+ years old
- Must have reliable transportation
- Must be available a minimum of 1 day a week (approximately 2.5-3 hours) for one full semester
- Experience working with youth formally or informally, preferably with a nonprofit
- Submit, and pass a background check, and undergo an in-person interview (approximately 1 -1 ½ hours)
- Sign a Release of Liability and Follow a Code of Conduct
- Provide proof of Covid19 vaccinations or an approved exclusion from our HR department
- Complete a required orientation and site specific training
- Open to participating in additional learning opportunities offered by the organization to increase knowledge and skills needed to support organization with achieving program outcomes and/or grant deliverables
- Willingness to adjust/adapt and inclusively collaborate with IHDF staff from a cultural and equitable perspective
- Virtual/online/hybrid volunteering requires proper equipment to work remotely as requested by supervisor (i.e. laptop or desktop, secure internet and wi-fi connection, phone access, willingness to download and utilize various education and meeting software platforms i.e. Zoom, Google Meets, etc.
- An approved motor vehicle record and drivers license will be required if asked to transport students.

KNOWLEDGE, SKILLS AND ABILITIES:

- Competence in the age/grade level subject matter you will be supporting
- Exceptional problem-solving and analytical skills as pertains to academics - specifically science, technology, mathematics, and literacy
- Demonstrated organization and time management skills
- Demonstrated ability to engage youth and lead small groups
- Demonstrated commitment to Social Justice, Diversity, Equity, and Inclusion and willingness to engage in ongoing cultural competency learning opportunities
- Maintain confidentiality as appropriate
- Ability to follow instructions and supervision from program staff
- Ability to listen earnestly and identify student needs
- Bilingual English/Spanish proficiency preferred

PHYSICAL AND COGNITIVE REQUIREMENTS NECESSARY:

Must be able to talk, read, and communicate effectively.

COMPENSATION

- \$16 per hour to start (set by FRCC work study guidelines)
- Lots of support, recognition and appreciation!
- Knowing you made a vital contribution to support a worthwhile mission to empower children from under-resourced communities to succeed in school, college, and career.
- Flexible schedule Monday through Friday

Please apply online by submitting a [volunteer application](#) and indicate Work-Study Learning Partner Elementary thru High School as area of interest.